



## KACHINA PROPERTIES RENTAL APPLICATION

### PROPERTY INFORMATION:

Proposed Move in Date: \_\_\_\_\_ Address: \_\_\_\_\_

Application Fee: \_\_\_\_\_ Rent: \_\_\_\_\_ Deposit: \_\_\_\_\_ Lease Term: \_\_\_\_\_

**Note:** Application fee, if charged is non-refundable, if you are denied tenancy your deposit will be refunded within five business days.

### APPLICATION INFORMATION:

**Applicant 1 - Name:** \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Driver's License: \_\_\_\_\_ State: \_\_\_\_\_

**Applicant 2 - Name:** \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Driver's License: \_\_\_\_\_ State: \_\_\_\_\_

### THREE YEAR RESIDENCY HISTORY:

Current Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip-code: \_\_\_\_\_ Rent Amount: \_\_\_\_\_ From: \_\_\_\_\_ to \_\_\_\_\_

Owner/Property Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Previous Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip-code: \_\_\_\_\_ Rent Amount: \_\_\_\_\_ From: \_\_\_\_\_ to \_\_\_\_\_

Owner/Property Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Previous Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip-code: \_\_\_\_\_ Rent Amount: \_\_\_\_\_ From: \_\_\_\_\_ to \_\_\_\_\_

Owner/Property Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

**Note:** If history is different for applicant and the co-applicant fill out two applications.

### BANKING REFERENCES:

Checking Account Bank Name: \_\_\_\_\_ Account: \_\_\_\_\_

Savings Account Bank Name: \_\_\_\_\_ Account: \_\_\_\_\_



### KACHINA PROPERTIES RENTAL APPLICATION

**EMPLOYMENT INFORMATION:**

Applicant 1 - Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

From: \_\_\_\_\_ to \_\_\_\_\_ Supervisor: \_\_\_\_\_ Gross Monthly Pay: \_\_\_\_\_

Applicant 2 - Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

From: \_\_\_\_\_ to \_\_\_\_\_ Supervisor: \_\_\_\_\_ Gross Monthly Pay: \_\_\_\_\_

Note: If more than one job in the last six months, list on a separate sheet.

**GENERAL INFORMATION:**

Do you have a pet: YES NO Type: \_\_\_\_\_

Do you have a water bed: YES NO (Note: We do not allow water beds of any kind.)

Have you or your co-applicant ever filed for bankruptcy: YES NO if yes, when: \_\_\_\_\_

Have you been sued for non-payment of rent: YES NO if yes, when: \_\_\_\_\_

Have you ever been used for damages to a rental property: YES NO if yes, when: \_\_\_\_\_

Have you or your co-applicant ever been convicted of a crime: YES NO if yes, when: \_\_\_\_\_

**LIST ALL PERSONS THAT WILL BE LIVING AT THIS ADDRESS:**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Phone: \_\_\_\_\_

**EMERGENCY CONTACT ONE:**

Name: \_\_\_\_\_ Main Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip-code: \_\_\_\_\_

Relationship: \_\_\_\_\_ Email: \_\_\_\_\_

**EMERGENCY CONTACT TWO:**

Name: \_\_\_\_\_ Main Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip-code: \_\_\_\_\_

Relationship: \_\_\_\_\_ Email: \_\_\_\_\_

In the unfortunate event of serious illness or death, is the above person(s) authorized to remove and/or store all contents found in dwelling, storerooms, common areas and mailboxes?

YES NO

**PARKING:** List all vehicles to be parked on the premises.

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License \_\_\_\_\_



## KACHINA PROPERTIES RENTAL APPLICATION

### APPLICATION REQUIREMENTS:

- **ID Requirement:** All applicants over the age of 18 must show a current state issued picture ID at the time of application:
- **Credit History:** National Credit ratings cannot be higher than three on all trade lines. (Over a three rating means more than sixty days past due on an account) All collections must show as being paid in full. No credit history.
- **Bankruptcy:** You cannot have filed bankruptcy in the last 18 months. Any bankruptcy must have been discharged at least one year from the date of application. Your credit history from the date of bankruptcy must be perfect.
- **Eviction and Skip History:** No evictions for cause or skip history in the last six years.
- **Criminal history:** No convictions in the last seven years for crimes including but not limited to possession of drugs with intent to distribute, rape assault, child molestation, burglary, or murder. No Convictions in the past year for possession of a controlled substance (illegal drugs), or domestic violence.
- **Income:** The combined gross income of all persons living in the rental must be three times the rental rate per month. Applicants on assisted housing programs must show proof of assistance.
- **Employment:** You must have six months with the same job, in the same profession, or show proof of student or military status.
- **Rental History:** Must provide names, addresses, phone numbers and dates of tenancy for previous landlords for the past two years, regardless of the state or country. Reports obtained from previous landlords must be good or positive. Negative reports regarding timeliness of rent, condition of property, money owned and not paid, or other "breach of agreement" will be grounds for denial of your application.

### AGREEMENT & AUTHORIZATION SIGNATURE:

I BELIEVE THAT THE STATEMENTS I HAVE MADE ARE TRUE AND CORRECT. I HEREBY AUTHORIZE A CREDIT AND/OR CRIMINAL CHECK TO BE MADE, VERIFICATION OF INFORMATION I PROVIDED AND COMMUNICATION WITH ANY AND ALL NAMES LISTED ON THIS APPLICATION. I UNDERSTAND THAT ANY DISCREPANCY OR LACK OF INFORMATION MAY RESULT IN THE REJECTION OF THIS APPLICATION. I UNDERSTAND THAT THIS IS AN APPLICATION FOR AN APARTMENT AND DOES NOT CONSTITUTE A RENTAL OR LEASE AGREEMENT IN WHOLE OR PART. I FURTHER UNDERSTAND THAT THERE IS A NON-REFUNDABLE FEE TO COVER THE COST OF PROCESSING MY APPLICATION AND I AM NOT ENTITLED TO A REFUND EVEN IF I DON'T GET THE APARTMENT. ANY QUESTIONS REGARDING REJECTED APPLICATIONS MUST BE SUBMITTED IN WRITING AND ACCOMPANIED BY A SELF-ADDRESSED STAMPED ENVELOPE.

MY/OUR SIGNATURE(S) BELOW ACKNOWLEDGES THAT I/WE HAVE READ THE ABOVE STANDARDS FOR TENANCY AND UNDERSTAND I/WE WILL BE APPROVED OR DENIED ON THE ABOVE STANDARDS, AND MUST MEET THEM TO QUALIFY FOR TENANCY.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Co-applicant

\_\_\_\_\_  
Date